



LORETO DAY SCHOOL, DHARAMTALA
169, LENIN SARANI
KOLKATA - 700 013

ADMISSION 2024 - 2025
(CLASSES KG - IX)

GENERAL INFORMATION
REGISTRATION PROCESS FOR ONLINE APPLICATIONS

1. Application forms for KG to Class IX will be **available online** from **Monday 15.01.2024 (12noon) to Tuesday 20.02.2024(4pm)**. The cost of each application form is Rs 500/-. The filled in Application Form needs to be downloaded. It's hard copy, duly signed by parents along with the required documents should be **submitted** on **Wednesday 21.02.2024 to Friday 23.02.2024 between 9.00am to 3.00pm in the school premises**.
2. A family photograph is to be uploaded as per the size mentioned on the Application Form.
3. GENERAL INFORMATION :
Photocopies of the following documents should be submitted along with the filled in and downloaded Application Form:
 - a) Birth Certificate and Aadhar Card of the candidate.
 - b) A Letter from the Parish Priest and Baptism Certificate is a must for Catholic Students only.
 - c) Address Proof:
Please attach any one of the following as proof of your address. No other proof will be accepted.
 - Aadhar Card
 - Current Electricity Bill
 - Voter's Identity Card
 - Passport
 - d) Proof of Income : Salary Statements of both parents.
 - e) Supporting documents, if the candidate is listed as SC/ST/OBC / MBC.
 - f) Adoption Papers (if applicable).
 - g) Photocopy of the last academic report from the previous school.
 - h) Please note that the Form will stand cancelled in the following cases:
 - Incorrect Information / Incomplete Form
 - Recommendation / Reference Letters
 - If the hard copy of the Application Form is not dropped in the drop box
4. The Application Form does not guarantee Admission. Admission will take place only after an Interaction Session.

S. Seal

Mrs. S. Seal
Teacher In Charge

For PRINCIPAL
LORETO DAY SCHOOL
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